

iQFOiL Class EGM 2022

SUBMISSION FORM

The deadline for submissions is **2400 hrs UTC on September 30th 2022**

This submission form shall be used as the format for your submission, saved as a PDF and sent by email to: info@iqfoilclass.org

Please read the following notes carefully before completing the Submission Form.

- In accordance with the Class Constitution Article # 6.11 a submission shall be sent by e-mail to the Class Executive Secretary (info@iqfoilclass.org) by a National Class Association being a Full Member.
- To make your submission as clear as possible, the original exact wording received on submission forms shall be retained in the final formatted submissions. However, if wording is unclear the Class will consult the originator for clarification.
- Please click in the highlighted boxes in the Form below to insert the purpose or objective, the proposal, the current position and the reasons.
- If the submission proposes new policy, please insert the wording in full in the "Proposal" section and also complete the "Current Position" and "Reason" section.
- If the submission proposes a change to existing Articles, Regulations, the Racing Rules, or other Class or World Sailing Codes and Rules, please insert the current version in the "Proposal" section highlighting new wording as **bold and underlined**, and text to be deleted as ~~double struck through~~. The words "as above" should then be inserted in the "Current Position". Clearly defined reasons should be inserted in the "Reason" section.
- The font and size for text in submissions is Arial 11pt
- The font Times New Roman 12pt should only be used when inserting current wording or new wording proposals to amend the Racing Rules of Sailing.

Authorisation to make a submission <i>(Only a duly authorised person may make a submission. Please detail name of authorised person)</i>	
Country Code: <i>(eg. AUS)</i>	NZL
Name of Authorised Person:	David Gunn
Position: <i>(Position in NCA)</i>	President
Contact Email:	secretarywindfoilnz@gmail.com
Date:	29/09/2022
<i>All submissions will be acknowledged. If you do not receive an acknowledgment or you need any further information about the submission process, please contact info@iqfoilclass.org</i>	

Title:

Minutes of Executive Committee and other sub committees

Subtitle:

A submission from:

NZL

Purpose or Objective

To create transparency in the class governance process.

Proposal

All meetings of the Executive Committee, Technical Committee and any other subcommittees shall be minuted and the minutes shall be published on the Class website as soon as practicable, but no later than two weeks after the date of the meeting. Where said minutes are deemed sensitive, those parts shall be redacted, and will be available to members upon request.

Current Position

There is no current policy on this.

Reason

It is good governance to publish minutes of meetings.