

**iQFOiL**

**20\_\_ Bid Form**

## **INTRODUCTORY INFORMATION**

Before filling in this document, please read the 'iQFOiL Class Event Manual' for further information on what is required to run a successful iQFOiL Event.

If at any time you require more detailed information, please do not hesitate to contact us at this address:

Email: [info@iqfoilclass.org](mailto:info@iqfoilclass.org)

When completing the iQFOiL Event Bid Form please give as much detailed and specific information as possible and, where indicated, include as many photographs and / or detailed and to scale plans as possible. A small movie of 3 minutes is also welcome. The more information you can provide the better the iQFOiL Class will be able to review your bid.

Bids should be sent by email to [info@iqfoilclass.org](mailto:info@iqfoilclass.org). Once a bid is received the office will confirm receipt.

Please ensure your bid is submitted within time.

For the events in 2023 and 2024, the bid information should be sent before 31st July 2022 and 2023.

Received bids will be distributed electronically to the Class for review so if required please provide either links to photographs and plans available on the internet or separate your message into multiple manageable email sizes. Many email accounts are limited to attachments of up to 5 Mega Bytes.

Please fill in this document as accurately as possible as it will be the basis for any future final contract.

Tick any boxes that apply to the iQFOiL Event you wish to host.

The current entry fee for competitors is:

250 Euros for European and World Championships,

250 Euros for Senior iQFOiL international Games,

200 Euros for Youth & Junior iQFOiL International Games,

For coaches and support persons entry fee is 80 Euros.

The Local Organizing Authority (LOA) will be entitled to 50% of entry fees.

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## GENERAL DETAILS

### 1. YOUR VENUE

Local Organizing Authority (LOA) : .....

Support of Member National Authority: Yes  / No  MNA: .....

Bid made by (Name in CAPITAL letters): .....

Position in the Organisation: .....

The Local Organizing Authority (LOA):

Address	
Phone	
Email	
Website	
Other	

### 2. MAIN CONTACT PERSON

Please provide contact details if different from above.

Name	
Address	
Phone	
Mobile	
Email	
Website	
Other	

### 3. WEATHER CONDITIONS

Please give a detailed description of the average wind strength and direction with any patterns in the weather for the dates of the championship:

Average Temperature for the proposed dates (°C)	
Maximum Temperature for the proposed dates (°C)	
Sunset time for the proposed dates	
Average water temperature for the proposed dates (°C)	
Average wind speed for the proposed dates (knots)	
Other	

Please detail the tidal conditions, including the tidal range and a detailed description of the direction and strength of currents over the race area(s) and launching / landing site(s):

### 4. PREVIOUS EXPERIENCE OF INTERNATIONAL CHAMPIONSHIPS

Please give detailed information of previous championships, including year, visitor numbers, number of race areas, number of participants and any specifics of previous organization that may be beneficial to the Championship:

## CHAMPIONSHIP DETAILS

### 1. PROPOSED EVENT

Year	
Worlds (WC)	
Europeans (EC)	
iQFOiL International Games	
Other Continentals	
Other Event	

The LOA would be interested in organizing the event in another year: Yes  / No

The LOA would be interested in organizing another event from the list: Yes  / No

### 2. PROPOSED DATE FOR THE CHAMPIONSHIP

--

The dates are flexible: Yes  / No

### 2. CHAMPIONSHIP ENTRY

Senior & U21 age divisions	
Youth (U19) & Junior (U17) age divisions	



## **ADMINISTRATION & INFRASTRUCTURE DETAILS**

### **1. LEGAL RESTRICTIONS**

Please specify if there are any legal restrictions for boating licenses (sail or motor), and if so, if tourist equivalents can be easily obtained for coaches and judges.

### **2. INSURANCE**

Please confirm you will be able to supply all required third party and public liability insurances.

Please provide details of any country-specific insurance requirements for the competitors and that a facility for sailors to buy insurance at the on-site registration or via the internet will be provided.

**3. CHAMPIONSHIP ORGANIZATION PERSONNEL**

Please supply the name, email and all telephone contacts for each of the members of the Organizing Committee and a brief summary of their experience.

NAME	EMAIL	TELEPHONE

Comments:

**On-The-Water Staff (per course area)**

Please confirm your ability to provide the required extra staff for both course areas for the duration of the event:

FUNCTION	EXPERIENCED	NOT EXPERIENCED
National Race Officer x2		
Other staff for Committee Boats x8		
Mark Layers x4		
Mark Layer crew x4		
Measurer assistant		
Other		

**Shore based Personnel**

Please confirm your ability to provide the required extra staff for the duration of the event:

FUNCTION	EXPERIENCED	NOT EXPERIENCED
Event Manager		
Race Office staff x5		
Other		

**1. MEDIA**

Please confirm your ability to provide the Media Team according to the iQFOiL Media Plan for the duration of the event:

FUNCTION	PROVIDER'S NAME
Event photographer	
Event videographer	
Livestream coverage	
Tracking service	

Press Room: Yes  / No

High speed internet access for media : Yes  / No

The LOA agrees to provide the Media Team as recommended by the Class: Yes  / No

**2. MEASUREMENT**

Please send photographs and describe the Measurement facilities on site:

Size of area available (m2): ----- Indoors  Open

Distance from launching area (meters): -----

Comments:



### 3. FACILITIES ASHORE

Please send photographs and describe other facilities on site:

Number of rooms available: -----

Photocopier: Yes  / No

Scanner: Yes  / No

Locked Wifi for office staff: Yes  / No

Large room for Race Office: Yes  / No  Give area in sqm: -----

Beach Office: Yes  / No  Give area in sqm: -----

Jury / Hearing room : Yes  / No  Give area in sqm: -----

Class Staff room: Yes  / No  Give area in sqm: -----

First Aid room: Yes  / No  Give area in sqm: -----

Tea / Coffee facilities: Yes  / No

Official Flag Pole: Yes  / No

Free car park: Yes  / No

Comments:



**International iQFOiL Class Association**  
 E-Mail: [info@iqfoilclass.org](mailto:info@iqfoilclass.org) Web: [www.iqfoilclass.org](http://www.iqfoilclass.org)  
 c/o Fischer Ramp Buchmann AG  
 Brandschenkestrasse 6  
 8001 Zürich, SWITZERLAND

**4. SOCIAL EVENTS**

Give details of the social events you will be organizing for the sailors and their supporters.

Podium or stage for daily ceremonies: Yes  / No  Distance from Race Office (m): -----

Venue Capacity for Opening & Closing Ceremony (number of people): -----

On site: Yes  / No  If "NO", distance from the Venue (Km): -----

Other Socials Events:

**5. CLOTHING / MERCHANDISE**

Please provide details of any merchandise that will be provided free to the sailors and volunteers:

Give details, including estimates of price, of any merchandise that will be available to purchase for both sailors, supporters and volunteers:

## 6. ACCOMMODATION

Wherever possible please send photographs and provide a plan of the local area with all accommodation within walking distance identified. Please include any details of preferential rates that will be available at any of the accommodation identified.

Caravans parking:    Yes  /    No                       Distance from the Venue (Km): -----

Distance from the event venue for officials' accommodation (Km): -----

## 7. TRANSPORTATION

Give details of the distance and information on the available public transport from the nearest airport and, if relevant, railway station or ferry port to the venue. Please consider if any hotels provide an airport transfer service or whether you will be able to provide a bus service to and from the venue to the local airport, railway station or ferry port.

The LOA will provide transfer solutions between the event site and the train station or airport:    Yes  /    No

The LOA will provide a discount for flights, ferries, etc. to competitors & coaches: Yes  /    No

If Yes, please give details:



**International iQFOiL Class Association**  
E-Mail: [info@iqfoilclass.org](mailto:info@iqfoilclass.org) Web: [www.iqfoilclass.org](http://www.iqfoilclass.org)  
c/o Fischer Ramp Buchmann AG  
Brandschenkestrasse 6  
8001 Zürich, SWITZERLAND

**8. CAR PARK**

Please confirm that nearby free car parking will be provided for all competitors.

Please confirm if on site or nearby secure parking will be provided for motor homes including details of any cost to the competitors.

## SHORE BASED DETAILS

### 1. SITE PLAN

Please provide a detailed and to scale overall site plan highlighting the specific areas. If applicable please include pictures of any existing buildings / infrastructure in sufficient number to enable an assessment of the suitability of the site.

### 2. LAUNCHING / LANDING SITES

Please provide pictures of the launching / landing site(s) in sufficient number to enable an assessment of the suitability of the site. Along with a detailed and to scale plan of the launching / landing site(s).

Length available (meters): .....

Slipway: Yes  / No

Beach: Yes  / No

Distance from the board storage area (meters): .....

Comments:

Please give any other information relevant to the launching / landing area including shipping obstructions or known limitations for certain weather conditions or sea states.

Comments:

### 3. CHARTER BOAT UNLOAD & LOAD

If applicable please confirm that you will be able to provide a suitable space and helpers to unload and re-load any charter boats.

### 4. BOARDS STORAGE

Please provide numerous pictures and a detailed to scale plan of the boat storage area. Please mark clearly access to the launching site(s), the location for a maintenance structure and any fresh water hose pipes:

Number of boards that can be stored: -----      Indoors       Open

Racking supplied:      Yes  / No

Perimeter Fence:      Yes  / No

Manned security available:      Yes  / No

Lockable storage area:      Yes  / No

Rigging area on:      Grass       Artificial Grass       Concrete

Hosed water for washing boards & sails:      Yes  / No

PA (speaker) system:      Yes  / No

Comments:

Give details of the security arrangements for the boat storage area.

### 5. iQFOiL SPARES SHOP

Please confirm the arrangements for an on-site or close by spares shop.

### 6. TOILET, SHOWERING AND OTHER FACILITIES

Please describe the numbers and situation of any on site toilet, shower, changing and other facilities. If there are not presently sufficient facilities on site, please provide information on what facilities will be provided for the championship and from where these will be sourced.

Shaded rest area: Yes  / No

Seating: Yes  / No

PA (speaker) system: Yes  / No

Open Wifi Internet: Yes  / No

Number of showers: Men  ----- Women  -----

Number of toilets: Men  ----- Women  -----

Comments:

### 7. CATERING

Please send photographs and describe the catering facilities on site and within easy reach of the championship. If there are not presently sufficient catering facilities on site, please provide information on what catering facilities will be provided for the championship and from where these will be sourced:

Hot & cold drinks:    Yes  /    No

Snacks:                    Yes  /    No

Pasta after racing:    Yes  /    No

Comments:

### 8. COACHES FACILITIES

Please describe the coaches' facilities on site and within easy reach of the championship:

Estimated number of RIBs available for charter: -----

Parking for vans & cars:                    Yes  /    No

Parking for containers available:            Yes  /    No

Local fuel for RIBs available:                Yes  /    No

Secure moorings for RIBs:                    Yes  /    No

Comments:



## WATER BASED DETAILS

### 1. Racing area(s)

Please provide a nautical chart or equivalent clearly marked with the sailing area(s) and launching site.

If applicable please mark on the chart any commercial shipping routes or obstructions that sailors would need to be aware of.

How many courses of 1,2nm x 0,8mn: -----

Maximum depth (in meters): -----

Is the maximum current less that 0,5kts:                      Yes  /    No

Specify maximum current if "NO": -----

A suitable area close to shore for Final & Medal Races (0,4nm x 0,2nm minimum):                      Yes  /    No

## 2. RACE ORGANIZATION BOATS

You MUST be able to provide the race organization boats as described in the 'iQFOiL Class Event Manual' in order to be considered as a host. Please specify the amount of race organization boats that you can provide at the championship and how you will source these boats. Please also provide details on the types of boat that will be available (Type of craft, dimensions, engine type and size. You do not need to own all of the required boats they can be sourced from other local clubs etc.)

### On-the-water Provision (per course):

Main committee boat(s) length: ----- Yacht  Motor Boat

Pin-end committee boat(s) length: ----- Yacht  Motor Boat  RIB

Finish committee boat(s) length: ----- Yacht  Motor Boat

Measurer's RIB length (meters): -----

Jury Boats length (meters): ----- Number: -----

Security/Safety Boats length (meters): ----- Number: -----

Media Boats length (meters): ----- Number: -----

Mark Layers RIBs (Minimum 5,4m) x4: Yes  No

All boats equipped to run racing length (meters): ----- Number: -----

1,5m high (minimum) inflatable marks: 6x1 colour  5x2nd colour  3x3rd colour

## FINANCE DETAILS

### 1. ESTIMATED BUDGET OF THE EVENT (EUROS)

#### PROJECT'S BUDGET

COSTS	Amount	FINANCIAL PRODUCTS	Amount
DIRECT COSTS		DIRECT RESOURCES	
<b>Purchases</b>	- €	<b>Sale of finished products, goods, services</b>	
Services provided			
Materials and supplies purchases		<b>Operating grants</b>	- €
Other materials		Government	
<b>External services</b>	- €	-	
Rentals		-	
Maintenance and repairs		Region:	
Insurances			
Documents		County:	
<b>Other External services</b>	- €		
Intermediate remuneration and fees		Council:	
Advertising, publication			
Travel, missions		Organizations	
Banking and other services		-	
<b>Taxes and duties</b>	- €	-	
Taxes and duties on remuneration		EU funds	
Other taxes and duties		-	
<b>Staff costs</b>	- €	-	
Staff remuneration		Other public institutions	
Social security contributions			
Other staff costs		Private Sponsors	
<b>Other current management expenses</b>		<b>Other current management income</b>	- €
<b>Financial expenses</b>			
<b>Exceptional expenses</b>		<b>Financial income</b>	
<b>Depreciation and amortization</b>		<b>Write-back of depreciation and provisions</b>	
INDIRECT COSTS ASSIGNED TO THE ACTION			

<b>Fixed running costs</b>			
<b>Financial fees</b>			
<b>Other</b>			
<b>TOTAL COSTS</b>	- €	<b>TOTAL INCOME</b>	- €
<b>VOLUNTARY CONTRIBUTIONS</b>			
<b>Use of voluntary in-kind contributions</b>	- €	<b>Voluntary in-kind contributions</b>	- €
Assistance in kind		Volunteers	
Free provision of goods and services		Services in kind	
Volunteer staff		In-kind donations	
<b>TOTAL</b>	- €	<b>TOTAL</b>	- €

**2. LOCAL FUNDING AND SPONSORSHIP**

**3. PRIZE MONEY**

Prize money available: Yes  / No

Amount (€uros): -----

Comments:

## **ADDITIONAL INFORMATION**

Please add any additional information here that hasn't been covered by the questions above. We encourage you to send us any documents that will support your bid. A small movie presentation of a maximum of 3 minutes is welcome.

## **SIGNATURE OF THE BID FORM**

By signing the bid, the parties agrees that they will follow the iQFOiL requirements for the Event organization. The International iQFOiL Class is an association base in Switzerland, so the Swiss law will apply for the contract to be signed for both parties iQFOiL Class and organisers.

	<b>The Organizing Committee representative</b>	<b>The iQFOiL Class</b>
Signature		
Name		
Role/position		
Date		

*Full documentation and manuals available at <https://www.iqfoilclassofficial.org/>*

**Please return by email to: [info@iqfoilclass.org](mailto:info@iqfoilclass.org)**